

## Reopening Implementation Plan for the Pennsylvania Department of Human Services's Interim Guidance for Personal Care Homes, Assisted Living Residences and Private Intermediate Care Facilities During COVID-19

This template is provided as a suggested tool for Personal Care Homes, Assisted Living Residences and private Intermediate Care Facilities to use in developing their Implementation Plan for reopening in accordance with the Pennsylvania Department of Human Service's *Interim Guidance for Personal Care Homes, Assisted Living Residences and Private Intermediate Care Facilities During COVID-19*. This (or another version of an Implementation Plan) is to be posted on the facility's website (if the facility has a website) or available to all residents, families, advocates such as the Ombudsman and the Department upon request. This is NOT to be submitted to the Department. The facility will progress to the next step of reopening only when the criteria are met as described in the *Interim Guidance for Personal Care Homes, Assisted Living Residences and Intermediate Care Facilities During COVID-19*. If at any point during reopening the facility fails to meet the criteria for reopening or is operating under a contingency staffing plan, the facility will cease reopening immediately.

FACILITY INFORMATION	
This section contains the name and location of the facility along with contact information for an individual designated by the facility. That individual does not have to be the Administrator but should be someone available to respond to questions regarding the Implementation Plan.	
1. FACILITY NAME	
Quarters at the Shook	
2. STREET ADDRESS	
55 South 2nd Street	
3. CITY	4. ZIP CODE
Chambersburg	17201
5. NAME OF FACILITY CONTACT PERSON	6. PHONE NUMBER OF CONTACT PERSON
Danielle Mac Innes, LPN, PCHA	717.264.6815

DATE AND STEP OF REOPENING
The facility will identify the date upon which all prerequisites will be met to begin the reopening process and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).
7. DATE THE FACILITY WILL ENTER THE REOPENING PROCESS
8/13/2020

### DATE AND STEP OF REOPENING

8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER THE REOPENING PROCESS – EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE)

Step 1

*The facility must meet all the Prerequisites included in the Interim Guidance for Personal Care Homes, Assisted Living Residences and private Intermediate Care Facilities During COVID-19*

Step 2

*The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the June 26, 2020, Order of the Secretary of Health)*

**AND**

*Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing*

9. HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11)

NO

### STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to enter the reopening process).

10. DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN JUNE 14, 2020 AND AUGUST 31, 2020) IN ACCORDANCE WITH THE JUNE 26, 2020, ORDER OF THE SECRETARY OF HEALTH

6/18/2020 to 7/23/2020

11. DESCRIBE THE ABILITY TO HAVE COVID-19 DIAGNOSTIC TESTS ADMINISTERED TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITHIN 24 HOURS

The Quarters at the Shook has adequate resources and supplies to immediately test all residents presenting with symptoms of COVID-19. We are contracted with three laboratories that have provided swabs and performed testing for our residents and staff.

12. DESCRIBE THE ABILITY TO HAVE COVID-19 DIAGNOSTIC TESTS ADMINISTERED TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK, INCLUDING ASYMPTOMATIC STAFF

The Quarters at the Shook has adequate resources and supplies to test all residents and staff, including those that are asymptomatic, if the facility experiences an outbreak of COVID-19. We are contracted with three laboratories that have provided swabs and performed testing for our residents and staff.

13. DESCRIBE THE PROCEDURE FOR TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

The Quarters at the Shook does not intend to use volunteers for the foreseeable future; however, we do have adequate resources and supplies. We are contracted with three laboratories that have provided swabs and performed testing for our residents and staff.

## STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

### 14. DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED

Any symptomatic resident who refuses testing will be presumed positive. The resident will be quarantined and/or cohorted per PAHAN-517. Any symptomatic resident with mild to moderate illness who is severely immunocompromised will remain quarantined and/or cohorted per PAHAN-517 for ten days since the onset of symptoms. In addition, the resident must be afebrile for 24 hours before he/she is released back into the general population. Any symptomatic resident with severe critical illness or who is severely immunocompromised will remain quarantined and/or cohorted per PAHAN-517 for 20 days since the onset of symptoms. In addition, the resident must be afebrile for 24 hours without the use of fever reducing medication.

The Quarters at the Shook considers staff testing a condition of employment. If a staff member refuses testing, he/she will be prohibited from working for the duration of the Governor's Emergency Declaration.

### 15. DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH PAHAN-509 PURSUANT TO SECTION 1 OF THE *INTERIM GUIDANCE FOR Personal Care Homes, Assisted Living Residences and Intermediate Care Facilities DURING COVID-19*.

If an outbreak occurs, residents who test positive for COVID-19 will be quarantined in a private room. If this is not possible due to the unavailability of rooms, residents who test positive for COVID-19 will remain in their suite with their existing roommate and encouraged to wear a mask, social distance, and practice proper hand hygiene. This unit will be deemed "Red." The rest of the unit where other potentially exposed residents live will be deemed "Yellow," and unexposed residents in other units will be deemed "Green."

### 16. DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)

The Quarters at the Shook's Central Supply currently has an adequate cache of PPE for use in the event of an outbreak. Central Supply actively stockpiles needed PPE to ensure PAR levels are maintained. In addition, the Quarters at the Shook routinely sources different vendors outside our usual supply chain to develop a cache of PPE in case our usual supply chain is disrupted.

### 17. DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES

The Quarters at the Shook currently has adequate personnel to staff all departments including the Nursing Department. In the event of a COVID-19 outbreak, we would utilize mandation, vacant shift bonuses, and an on-call rotation schedule to ensure there are no staffing shortages. Agency staff would also be used if necessary.

### 18. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES AND RETURN TO STEP 1 IF THE FACILITY HAS ANY NEW ONSET OF POSITIVE COVID-19 CASES

If Franklin County reverts to a "Red" Phase, The Quarters at the Shook would halt all visitation. This change in reopening status would be communicated to staff, residents, and resident representatives, as soon as practicable via The Quarters at the Shook's website, email, texts, and robo calls.

## SCREENING PROTOCOLS

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus. Include how the data will be submitted to the Department.

### 19. RESIDENTS

Residents will be screened in their rooms daily or as directed by the Pennsylvania Department of Health, the Centers for Medicare and Medicaid Services, and the Centers for Disease Control. Screening includes taking the resident's body temperature and oxygen saturation, and observing them for signs and symptoms of COVID-19. If screening reveals a possible infection, the resident will be quarantined and/or cohorted per PAHAN-502. The resident, resident representative, and resident Primary Care Provider will be notified. All Authorities Having Jurisdiction, including, but not limited to, the Pennsylvania Department of Health and the Centers for Disease Control will also be notified.

## SCREENING PROTOCOLS

### 20. STAFF

Staff will be screened at the beginning of their shifts. Screening will take place at the closet point of entry to the staff member's department. Screening includes taking the staff member's body temperature and asking questions pertaining to his/her travel habits and signs and symptoms of COVID-19 (as determined by Centers for Disease Control). If screening reveals a possible infection, the staff member will be placed off work and required to get tested for COVID-19. If the staff member's test results are negative, the staff member may return to work after he/she is afebrile for twenty-four hours without the use of fever reducing medication. Staff members may be called back to work earlier based on the needs of the facility; however, the staff member would be required to wear full PPE and would only care for residents who tested positive if possible.

### 21. HEALTHCARE PERSONNEL WHO ARE NOT STAFF

Contracted personnel including, but not limited to, lab personnel and x-ray technicians, will be screened at the main entrance to the SNF. Screening includes taking the contracted personnel's body temperature and asking questions pertaining to his/her travel habits and signs and symptoms of COVID-19 (as determined by Centers for Disease Control). If screening reveals a possible infection, the contracted personnel will be prohibited from entering the facility. If the contracted personnel passes the screening, he/she will be granted entry; however, he/she will be required to wear full PPE.

### 22. NON-ESSENTIAL PERSONNEL

Staff will be screened at the beginning of their shifts. Screening will take place at the closet point of entry to the staff member's department. Screening includes taking the staff member's body temperature and asking questions pertaining to his/her travel habits and signs and symptoms of COVID-19. If screening reveals a possible infection, the staff member will be placed off work and required to get tested for COVID-19. If the staff member's test results are negative, the staff member may return to work after he/she is afebrile for twenty-four hours without the use of fever reducing medication. Staff members may be called back to work earlier based on the needs of the facility; however, the staff member would be required to wear full PPE and would only care for residents who tested positive if possible.

### 23. VISITORS

Visitors will be screened in the Quarters courtyard. Screening includes taking the visitor's body temperature and asking questions pertaining to his/her travel habits and signs and symptoms of COVID-19 (as determined by Centers for Disease Control). If screening reveals a possible infection, visitation is denied. If visitors pass screening visitation will be permitted. Visitors will wear a mask as per the facility's universal masking policy.

### 24. VOLUNTEERS

The Quarters at the Shook will not be using volunteers for the foreseeable future.

## COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

### 25. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

The Quarters at the Shook operates three units, the residents of which share one dining room. Residents will be interviewed to determine their preferred location for meals (e.g. the dining room or their resident room). Residents opting to take their meals in the dining room will wear masks when coming to and going from the dining room. Staff will continue to wear masks and gloves during their time in the dining room. Meals will be served as follows: Breakfast, 8:00 a.m.; Lunch, 12:00 p.m.; and Dinner, 6:00 p.m. Dining room will be sanitized after the last resident at each sitting has finished his/her meal. Residents who choose to eat their meals in their resident rooms will remain on "tray service." Staggered hours to allow for multiple seatings for each meal will be implemented if/when indicated based on need secondary to resident preferences.

### 26. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Each dining room has approximately 11 tables with four chairs each. Residents who prefer to eat in the dining room will be seated one at a table to ensure proper social distancing.

## COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

### 27. DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

Residents will wear masks coming to and from the dining room. However, masks will be removed once the residents are seated at the table and ready to dine. Staff will wear masks and gloves during their time in the dining room; whether serving or waiting tables. Gloves will be removed between each resident as necessary for infection control purposes. Residents will order their meal and the meal will be delivered to their tables. Dishes will remain on the table after a resident finishes his/her meal thereby indicating that the table needs cleaned and sanitized. Tables will not have any condiments on them but will be served with the meal. Tables/chairs will be disinfected immediately after each meal service with approved disinfectant. Staff will have bottles of hand sanitizer on their person for individual use.

### 28. DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

N/A

## ACTIVITIES AND OUTINGS

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

### 29. DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Hallway Bingo: First and Second Floor corridors will be used. Residents wishing to participate will sit in the corridor outside of their resident rooms. Residents must be unexposed to COVID-19 and wear a mask. The aforementioned seating arrangement ensures proper social distancing. Bingo cards and chips are sanitized after each use. Bingo cards and chips are not shared among participants at any one game.

Discussion Groups: Activities space will be used. Residents wishing to participate must be unexposed to COVID-19 and wear a mask. Seating in the activities space will be arranged to adhere to proper social distancing guidelines. Discussions will center around reminiscing as well as current events. No more than five residents will be permitted to participate at any one time. Seats and tables will be sanitized after each activity.

Educational/Word Games: Activities space will be used. Residents wishing to participate must be unexposed to COVID-19 and wear a mask. Seating in the activities space will be arranged to adhere to proper social distancing guidelines. Residents will be required to complete a famous phrase started by the facilitator. No more than five residents will be permitted to participate at any one time. Seats and tables will be sanitized after each activity.

### 30. DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENTS UNEXPOSED TO COVID-19)

The Shook Home has deemed the Beauty/Barber and Chaplain services essential to resident's mental wellbeing. Therefore, the Beautician and the Chaplain will be reinstated in Step 2. The Beautician and the Chaplain were tested during the universal testing of all staff.

### 31. DESCRIBE ACTIVITIES PLANNED FOR STEP 3

Everything stated in Step 1 with any number of residents who wish to participate. Residents must be asymptomatic, wear a mask, and adhere to social distancing guidelines.

### 32. DESCRIBE OUTINGS PLANNED FOR STEP 3

Scenic Drives: Scenic Drives will be limited to three residents. Residents wishing to participate must be asymptomatic, wear a mask, and adhere to social distancing guidelines. Residents will be required to wash their hands before and after the outing. All seats and high-touch areas will be sanitized after the drive ends.

Other Outings: Other Outings may be planned from time to time. Outings will be limited to three residents. Residents wishing to participate must be asymptomatic, wear a mask, and adhere to social distancing guidelines. Residents will be required to wash their hands before and after the outing. All seats and high-touch areas will be sanitized after the outing ends.

## NON-ESSENTIAL PERSONNEL

In Step 2, non-essential personnel deemed necessary by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Personal Care Homes, Assisted Living Residences and Intermediate Care Facilities During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

### 33. DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

The Shook Home has deemed the Beauty/Barber and Chaplain services essential to resident's mental wellbeing. Therefore, the Beautician and the Chaplain will be reinstated in Step 2. The Beautician and the Chaplain were tested during the universal testing of all staff.

### 34. DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

The Beautician will be screened as stated in number 22 above. Beautician will provide hair care to residents unexposed to COVID-19 in their rooms. Residents will be required to wear a face mask (surgical or cloth) while the beautician is performing services unless doing so interferes with the procedure. Beautician will be required to wear a face mask (surgical or N95), goggles/face shield, and gloves while performing services. A covered hamper will be used to transport wet /dirty towels. The Beautician will sanitize/clean work area with an approved disinfectant after hair services are completed. Disposable capes will be provided to the resident to wear while hair is being done and discarded afterwards. The Beautician will follow all the guidelines provided by the PA State Board of Cosmetology.

### 35. DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Residents exposed to COVID-19 will not be scheduled for hair appointments or inperson Chaplain visits (Chaplain visits will be made via telephone or video conference).

## VISITATION PLAN

For visitation to be permitted in Steps 2 and 3 of reopening (as described in Section 6 of *Interim Guidance for Personal Care Homes, Assisted Living Facilities and Intermediate Care Facilities During COVID-19*), the following requirements are established. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.

### 36. DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT

Visits will be scheduled from 1p.m. to 6 p.m. ( with last appointment beginning at 5:30p.m.) Monday through Friday. Accommodations will be made for weekend visits by the request due to exigent circumstances. Visits are limited to 30 minutes once per week per resident.

### 37. DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR

The Personal Care Home Administrator (or Quarters nursing staff) will contact resident representatives by phone to schedule visits( the resident representative will then be responsible to coordinate the visit with the appropriate party(ies) if he or she is not the one who will be visiting. The visitor(s) will be screened in person at the time of visit.

### 38. DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT

Tables and chairs in the outdoor and indoor visitation areas will be sanitized after each use

### 39. WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?

Each resident will be permitted two visitors at an appointment. Visitors must be 16 years of age or older. Age restrictions may be revised at a later date.

### 40. DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED

Visits will be scheduled on a first come first serve basis. However, a good faith effort will be made to prioritize visits for residents with progressive dementia.

**VISITATION PLAN**

<b>STEP 2</b>	<p><b>41. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)</b></p> <p>Residents that are independent with ambulation or require an assistive device (e.g. cane, rollator, wheelchair, or motorized scooter) will be permitted to visit in the designated areas. Residents who are bed bound and are unable to be safely transported to the designated areas will not be permitted to visit. Residents on quarantine for any infection/illness, including, but not limited to, COVID-19, will not be permitted to visit until their quarantine ends. Visitation will be held under a canopy in the Quarters courtyard weather permitting. Visitation will be moved indoors to the ground floor resident lounge if the outside temperature is below 71 degrees Fahrenheit or above 81 degrees Fahrenheit, there is great than 50% humidity, and/or the resident is uncomfortable with the weather conditions. Hazardous weather, including, but not limited to, rain, snow, sleet, hail, and winds, will also necessitate indoor visitation. The facility reserves the right to determine when indoor visitation is necessary due to a safety condition that may adversely impact the resident for whom it is responsible</p>
	<p><b>42. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE</b></p> <p>Outdoor visitation will be held under a canopy in the Quarters courtyard. The canopy will provide adequate shelter from direct sunlight and mild inclement weather. Resident representative may park in one of the eight front-loading parking stall on Burkhart Avenue, one of the 25 front-loading parking stalls across from the entrance to the Rehabilitation &amp; Wellness Center, or in one of the 25 front-loading parking stalls behind the Rehabilitation &amp; Wellness Center.</p>
	<p><b>43. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS</b></p> <p>Residents and resident representatives will be placed at opposite ends of a six foot table with a Plexiglas divider in the middle. When the appointment is made, resident representatives will be educated on how to access the area, the arrangement of the tables, the need to maintain proper social distancing, and the need to wear a mask. The tables will be labeled with educational material on social distancing and universal masking as well.</p>
	<p><b>44. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE</b></p> <p>Indoor visitation will be held in the ground floor resident lounge. Resident representatives will enter the building at the main entrance to the SNF accessible off of South Second Street. Means of ingress and egress will be designated by signage. Resident representatives may park in one of the eight front-loading parking stall on Burkhart Avenue or one of the 15 front-loading parking stalls in the Business Office Parking Lot.</p>
	<p><b>45. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS</b></p> <p>Residents and resident representatives will be placed at opposite ends of a six foot table with a Plexiglas divider in the middle. When the appointment is made, resident representatives will be educated on how to access the area, the arrangement of the tables, the need to maintain proper social distancing, and the need to wear a mask. The tables will be labeled with educational material on social distancing and universal masking as well.</p>
<b>STEP 3</b>	<p><b>46. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)</b></p> <p>Residents that are independent with ambulation or require an assistive device (e.g. cane, rollator, wheelchair, or motorized scooter) will be permitted to visit in the designated areas. Residents on quarantine for any infection/illness (or suspected infection/illness), including, but not limited to, COVID-19, will not be permitted to visit until their quarantine ends. Visitation will be held under a canopy in the Quarters courtyard weather permitting. Visitation will be moved indoors to the ground floor resident lounge if the outside temperature is below 71 degrees Fahrenheit or above 81 degrees Fahrenheit, there is great than 50% humidity, and/or the resident is uncomfortable with the weather conditions. Hazardous weather, including, but not limited to, rain, snow, sleet, hail, and winds, will also necessitate indoor visitation. The facility reserves the right to determine when indoor visitation is necessary due to a safety condition that may adversely impact the resident for whom it is responsible. <a href="#">Click or tap here to enter text.</a></p>
	<p><b>47. WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52</b></p> <p>NO</p>

### VISITATION PLAN

48. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

N/A

49. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

N/A

50. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

SAME

51. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

SAME

52. FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S ROOM

Visitors will be screened in the Quarters courtyard. Screening includes taking the visitor's body temperature and asking questions pertaining to his/her travel habits and signs and symptoms of COVID-19 as determined by Centers for Disease Control guidelines) At minimum, visitors will wear a mask per the facility's universal masking policy. . If screening reveals a possible infection, visitation is denied. If signs and symptoms of COVID-19 are not present, the visitors must wash their hands and don the appropriate PPE based on the resident's condition. Visitors will then be escorted to and from the resident's room. Only one visitor will be permitted at a time to ensure proper social distancing. Only one, 30 minute visit per week per resident will be permitted. Prior to exiting the facility, visitors must doff the PPE in the presence of a staff member, wash their hands, and undergo a second screening.

### VOLUNTEERS

In Step 2, volunteers are allowed only for the purpose of assisting with outdoor visitation protocols and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.

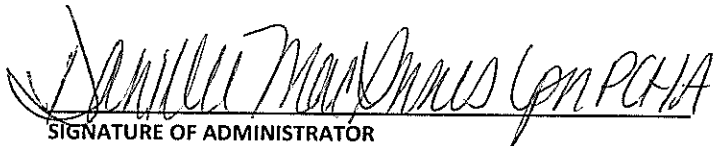
53. DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

The Quarters at the Shook will not be using volunteers for the foreseeable future.

54. DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2

The Quarters at the shook will not be using volunteers for the foreseeable future.

**Danielle Mac Innes, LPN, PCHA**  
Administrator

  
SIGNATURE OF ADMINISTRATOR

9/4/2020  
DATE